



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

DATE: October 6, 2010
TIME: 9:00 A.M.
PLACE: City Hall
2nd Floor, Council Chambers
El Paso, Texas

MINUTES

The Capital Improvements Advisory Committee met at the above place and date.

The meeting was called to order at 9:10 a.m. Dan Olivas present and presiding and the following members answered roll call.

MEMBERS PRESENT;

Richard Pineda
Charlie Wakeem
Sal Masoud
Dan Olivas
Bobby Bowling
Ray Adauto

MEMBERS ABSENT:

Lamar Skarda
Mark Dyer

1. Discussion and Action of the following:

- a. Staff presentation and EPWU Report on Impact Fees program.

Marcela Navarrete with the EPWU/PSB gave a brief overview of the report on the Impact Fees Program.

- She noted that there are twelve plotted properties that have been assessed impact fees from March 1, 2010 to August 31, 2010,
- The status of the Capital Improvements Plan, and
- A review of the Impact Fee Collections

Based on the information given, they feel there was no basis or reason to make any changes to the Land Use Assumptions (LUAs) and Capital Improvements Plan (CIP) adopted March 24, 2009. She noted some specifics on Water – Impact Fee CIP Projects and the costs incurred from March 24, 2009 through August 31, 2010. She also went over the Wasterwater – Impact Fee CIP Projects and the costs incurred through the same period of time. She gave a brief summary of the amounts collected from March 1, 2010 through August 31, 2010.

Bobby Bowling expressed his concern about the system used at the EPWU to collect impact fees and noted that the system needs improvement.

Marcela Navarrete noted that the EPWU and the Planning Department are working together on a process to make it easier for builders to pay for impact fees. They have a new system that will allow the builder to pay by ACH and the EPWU will send the builder an electronic receipt and a copy of the receipt will also be sent to the City. As soon as the system is finalized she will forward it to the builders and to Mr. Ray Adaauto so that he can disseminate it to the home builders.

- b. Filing of semiannual report and report of any perceived inequities in implementing the Capital Improvements Plan or imposing of the impact fee.

Mathew McElroy, Deputy Director for Planning and Economic Development, noted that there was no presentation on this item but that a copy of the report had been placed in the member's folder for their review and signature by the Chair.

Bobby Bowling asked if staff knew when the Community Development was going to forward their unanimous recommendation to the City Council regarding affordable housing.

Mr. McElroy noted that they spoke about it during this year's budget.

Bill Lilly, Director for Community & Human Development noted that they will be using CDBG funds for the affordable housing project. He is trying to get an amendment from HUD to allocate those funds. He noted that there are still some issues that need to be resolved and as soon as they are resolved he will get back to the board members with the information requested by them.

ACTION: Motion made by Bobby Bowling, seconded by Ray Adaauto, and unanimously carried to **APPROVE THE SEMIANNUAL REPORT AS PRESENTED.**

Motion passed.

2. Approval of the minutes for the CIAC meeting of April 29, 2010.

ACTION: Motion made by Charlie Wakeem, seconded by Sal Masoud, and unanimously carried to **APPROVE THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MINUTES OF APRIL 29, 2010.**

Motion passed.

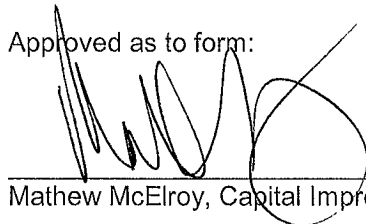
3. Appointment and reappointment to CIAC, including terms expiring.

Mathew McElroy gave the board members a brief update and notified those members whose appointments will expire soon to contact their representative and let them know if they want to be reappointed.

4. Adjournment

ACTION: Motion made by Charlie Wakeem, seconded by Sal Masoud, and unanimously carried to **ADJOURN THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING AT 9:35 A.M.**

Approved as to form:



Mathew McElroy, Capital Improvement Advisory Committee, Secretary